

PERMIT ID# _____

**TOWN OF PROCTOR
HIGHWAY DEPARTMENT
PERMIT APPLICATION**

Owner's/Applicant's Name, Address & Phone No. _____

Co-Applicant's Name, Address & Phone No. (if different from above) _____

The location of work (street, distance to nearest intersection and which side) _____

Description of work to be performed in highway right-of-way (attach sketch) _____

Property Deed Reference Book: _____ Page: _____ (only required for Permit Application for access)

Is a Zoning Permit required? Yes No - If Yes, # _____

Date applicant expects work to begin _____, 20____

Owner/Applicant _____
(Print name above)

Owner/Applicant _____ Date _____
(Signature)

Co-Applicant _____
(Print name above)

Co-Applicant _____ Date _____
(Signature)

PERMIT APPROVAL

The work is subject to the **restrictions and conditions on the reverse page**, plus the Special Conditions stated on the attached page(s).

Date work is to be completed _____ Approval date _____

Approved by _____ Approved by _____
(Superintendent of Public Works) (Selectboard Chair)

Date work accepted _____ Accepted by _____
(Superintendent of Public Works)

No work shall be done under this permit until the owner/applicant has contacted the Superintendent of Public Works at: 45 Main Street, Proctor, VT 05765 or 802-459-3333.

RESTRICTIONS AND CONDITIONS

DEFINITIONS:

“Town” means the Town of Proctor.

“Superintendent” means the Superintendent of Public Works.

“Owner/Applicant” means the party(s) to whom the permit is to be issued.

“Co-Applicant” means the party who performs the work, if other than Owner/Applicant.

GENERAL:

- The Owner/Applicant shall be responsible for all damages to persons or property resulting from any work done under this permit, even if the Applicant’s Contractor performs the work. All references to the Owner/Applicant also pertain to the Co-Applicant.
- The Owner/Applicant must comply with all federal and state statutes or regulations and all local ordinances controlling occupancy of public highways. In the event of a conflict, the more restrictive provision shall apply.
- The Owner/Applicant must, in every case where there is a possibility of injury to persons or property from blasting, use blasting mats and bags of sand, if necessary, to prevent the stone from scattering. All existing utility facilities shall be protected from damage or injury.
- The Owner/Applicant shall erect and maintain barriers needed to protect the traveling public. The barriers shall be properly lighted at night.
- The Owner/Applicant shall not do any work or place any obstacles within the town highway right-of-way, except as authorized by this permit.
- The Owner/Applicant shall install catch basins and outlets as may be necessary, in the opinion of the Superintendent, to preclude interference with the drainage of the town highway.
- The Superintendent may modify or revoke the permit at any time for safety-related reasons, without rendering the Town liable in any way.
- In addition to any other enforcement powers that may be provided for by the law, the Superintendent may suspend this permit until compliance is obtained. If there is continued use or activity after suspension, the Superintendent may physically close the work area and take corrective action to protect the safety of the highway users.
- As development occurs on land abutting the highways, the Town may revoke a permit for access and require the construction of other access improvement such as the combination of access points by adjoining owners.
- By accepting this permit, or doing any work hereunder, the Owner/Applicant agrees to comply with all of the conditions and restrictions.

JOINT PERMITS:

A joint permit application is required when more than one party will be involved with the construction, maintenance, and/or operation of the facility being constructed under this permit. Examples include, but are not limited to, joint ownership or occupancy of a utility pole line and construction of a municipal utility line by a contractor. Both utility companies and in the second case, the municipality and the contractor, must be joint applicants.