

**Town of Proctor**  
**Special Selectboard Meeting Minutes**  
**Draft**  
**November 14, 2015**  
**10:00 A.M. – 10:22 A.M.**

Board Members Present:

William Champine, Chair  
Bruce Baccei  
Frank Woolf  
Jeffrey Durkee (10:10 a.m.)

Employees Present:

Stan Wilbur, Town Manager

Others Present:

Jodi Jones

**I. Call to Order**

The meeting was called to order at 10:00 a.m.

**II. Town Office Open House**

Open House 10:00 a.m. to 3:00 p.m. Bill Champine, Frank Woolf, Celia Lisananti, Rhoda Grace and Stan Wilbur will be on hand to give tours of both facilities, explain proposed renovations and respond to questions and comments.

**V. Rutland Regional Planning Commission Appointment**

Bruce Baccei made the motion to appoint Raymond Beyette as Proctor Regular Representative to the Rutland Regional Planning Commission. The motion was seconded by Frank Woolf and approved by majority.

**IV. Highway Department Hire**

Vermont League of Cities and Towns 2015 Municipal Compensation Report Public Works Road Crew and Labor were reviewed. Road Crew hourly rates range from \$13 to \$20 per hour, with the average being \$18 per hour and the median being \$17.76 per hour. Laborer hourly rates range from \$12 to \$20 per hour, with the average being \$17.03 and the median being \$16.50 per hour.

Because of the current Highway Department staffing situation, Stan Wilbur, Town Manager, recommended that Kris McKirryher continue in a Highway Department Crew position, but that his hourly rate be increased from \$15.00 to \$16.50 per hour, that Brian Cannucci be offered a Highway Department Crew position at an hourly rate of \$16.25 and that the Highway Department Foreman position be left open for the present time.

Bruce Baccei made the motion to accept the recommendations and increase Kris McKirryher's hourly rate from \$15.00 to \$16.50 per hour and that Brian Cannucci be offered a Highway Department Crew position at a hourly rate of \$16.25 per hour. The motion was seconded by Frank Woolf and approved by majority.

Shortly after the vote, Jeff Durkee joined the meeting. Because Jeff Durkee had not been part of discussion and action, Frank Woolf made the motion to rescind the previous action. The motion was seconded by Bruce Baccei and approved by majority.

Jeff Durkee was briefed on the Highway Department staffing situation and VLCT Compensation Report Highway Department Crew and Laborer hourly rate ranges.

Frank Woolf made the motion to accept the recommendations and increase Kris McKirryher's hourly rate from \$15.00 to \$16.50 per hour and that Brian Cannucci be offered a Highway Department Crew position at a hourly rate of \$16.25 per hour. The motion was seconded by Jeff Durkee and approved by majority

**III. Town Office Relocation Financing**

An \$800,000 bond repayment schedule for 15, 20, 25 and 30 year terms was distributed. The schedule presented Estimated Net Interest Cost, First Year Payment, Last Year Payment, Total Principal, Total Interest, Tax Rate First Year, and Tax- \$100,000 Home. Taxes on a \$100,000 home for bond repayment range from \$57.38 for a 15 year term to \$33.61 for a 30 year term bond. Total Interest ranged from \$188,137 for a 15 year term to \$437,521 for a 30 year term bond.

Since the full board was not present and there was a feeling that the discussion and decision should take place when more people could be present, the consensus of the board was to hold a special Selectboard meeting on Monday, November 16, 2015 at 6:45 p.m. prior to the Public Information Meeting to act on a repayment schedule.

**VI. Adjourn**

Jeff Durkee made the motion at 10:22 a.m. to adjourn the November 14, 2015 special Selectboard meeting. The motion was seconded by Frank Woolf and approved by majority.