

Town of Proctor
Special Selectboard Meeting Minutes
Draft
August 5, 2015
2:00 P.M. – 3:15 P.M.

Board Members Present:

Bill Champine, Chair
Bruce Baccei
John Jozwiak

Employees Present:

Stan Wilbur, Town Manager

Others Present:

Jeremy Rathbun, DuBois & King
Charles Goodling, DuBois & King

I. Call to Order

The meeting was called to order at 2:05 p.m.

II. Review, Amend and Approve Agenda

Bruce Baccei made the motion approve the agenda. The motion was seconded by John Jozwiak and approved by majority.

III. Taylor Hill Booster Pump Station

Jeremy and Chuck went over and provide a status of outstanding items. Drinking Water and Groundwater Protective Division permit to construct review is well underway and Jeremy Rathbun will be meeting with the reviewer on Friday. The storm water discharge permit has been reinstated. Town of Proctor zoning permit has been issued, however is subject to a 15 day notice period. The Corps of Engineer categorical exclusion has been noticed.

Projected Schedule:

August 25 – Advertise for Bids
August 31 – Pre-Bid Walkthrough
September 11 – Addendum #1
September 21 – Addendum #2
September 25 – Open Bids (11:00 a.m. at the Town Office)
October 2 – Notice of Intent/Contract Signing
October 12 – Start Project

The schedule has been approved by DCF Facilities Engineering Division.

Selectboard members reviewed the not for construction drawing and Jeremy and Chuck responded to questions.

IV. Adjourn

Bruce Baccei made the motion at 3:15 p.m. to adjourn the August 5, 2015 special Selectboard meeting. The motion was seconded by John Jozwiak and approved by majority.