

**Town of Proctor**  
**Special Selectboard Meeting Minutes**  
**Draft**  
**July 23, 2015**  
**4:30 P.M. – 5:31 P.M.**

Board Members Present:

Bill Champine, Chair  
Bruce Baccei  
John Jozwiak  
Frank Woolf  
Richard Horner

Employees Present:

Celia Lisananti, Town Clerk & Treasurer  
Alan George, Town Attorney  
Stan Wilbur, Town Manager

**I. Call to Order**

The meeting was called to order at 4:30 p.m.

**II. Selectboard Public Meeting Rules and Procedures**

Agreed that the policy be available and referenced at the beginning of every meeting. The Board reviewed the current policy (readopted 03/09/15) and discussed several sections. It was noted that it is short notice to act on any revisions. Any suggested changes will be set up for action at next Monday's meeting.

Items discussed included:

- No public comments after public comment time
- 30 Minutes for open public comment at beginning – “add up to”
- Allow public to ask questions or for clarification regarding new subject
- Article 3, Sec 2 – treat everyone with respect
- Limit comments to 3 minutes if recognized by the chair or majority vote
- Article 3, Sec 8a – “only speak when recognized” should refer to citizens and guests not board members. Board members can speak when there is a break
- Article 3, Sec 0 – the Chair can also ask the individual to leave the meeting or can recess the meeting until order is restored.

**III. Labor Relations**

Bruce Baccei made the motion at 5.00 p.m. to go into Executive Session to consider matters of labor relations with employees and a potential civil action given that premature general public knowledge of these matters would clearly place the Town and/or the other parties at a substantial disadvantage and to invite Alan George, Celia Lisananti and Stan Wilbur to join the executive session. The motion was seconded by Frank Woolf and unanimously approved.

Richard Horner made the motion at 5:30 p.m. to come out of executive session. The motion was seconded by Frank Woolf and unanimously approved.

There was no action as a result of the executive session.

**IV. Adjourn**

Richard Horner made the motion at 5:31 p.m. to adjourn the July 23, 2015 special Selectboard meeting. The motion was seconded by Frank Woolf and unanimously approved.