

**Town of Proctor Selectboard Special Meeting Minutes**  
**Draft**  
**October 23, 2014**  
**8:05 a.m. – 9:05 a.m.**

**Board Members Present**

Bill Champine, Chair  
Bruce Baccei  
John Jozwiak

**Employees Present**

Stan Wilbur, Town Administrator

**Others Present**

Don Haddox, VT FED  
Dave Eves, D&K  
Tom Doty, D&K  
Ken Longee, The Belden Company  
Rob Maccini, Kingsbury  
Bob Maccini, Kingsbury

**I. Call to Order**

The meeting was called to order at 8:05 a.m.

**II. Water System Improvement Project**

- **Contract 5A – The Belden Company**  
Tom Doty, Cave Eves and Ken Longee reviewed project progress.
  - D&K has prepared a certificate of substantial completion for signature; a few minor punch list items need to be addressed, but will be taken care of by the end of the week
  - D&K has prepared a draft Contract Change Order No. 4 which balances quantities. Extension of time and final completion date has yet to be determined.
  - Pay requests 5, 6, and 7 will be submitted to the Selectboard for approval.
  
- **Contract 4A - Kingsbury**  
Tom Doty, Dave Eves and Rob Maccini reviewed Contract 4A progress since the last job meeting.
  - Davis Bacon wage rates for additional classification have been issue
  - Jon Champlin has will be working on instrumentation.
  - Pay request 4 was presented for review and will go to Selectboard Monday for approval.
  
- **Contract 4B – DN Tanks**  
Tom Doty and Dave Eves reviewed Contract 4B progress.
  - DN Tank has disinfected the tank and will start filling today.
  - Pay request 3 has been submitted, however they have not submitted certified payrolls and the request is on hold.

- Contract 3 – Kingsbury  
Pioneer will be here next week to repair well pump soft start.
  
- Contract 6 – Chatterton Park
  - Construction Phase Engineering Agreement will be presented to the Selectboard for approval Monday night.
  - Contract Drawings and Specifications will be submitted to DEC for permit to construct.
  - The Contract should be ready to advertise in December.

### **III. Adjourn**

Bruce Baccei made the motion at 9:45 am to adjourn the October 23, 2014 special Selectboard meeting. The motion was seconded by John Jozwiak and approved by the majority.