

Town of Proctor Selectboard Special Meeting Minutes
Draft
October 21, 2014
6:00 p.m. – 7:05 p.m.

Board Members Present

Bill Champine, Chair
Bruce Baccei
Vincent Gatti
Richard Horner
John Jozwiak

Employees Present

Celia Lisananti, Town Clerk
Rhoda Grace, Assistant Town Clerk
Stan Wilbur, Town Administrator

Others Present

Raymond Beyette
Warren McCullough
Lisa Miser
Rose Champine
Susan Feenick
Michael Scarzello
Cheryl Scarzello
Denies Anderson
Leslie Muir

I. Call to Order

The meeting was called to order at 6:00 p.m.
Chair Champine thanked Celia Lisananti for setting up the workshop and Lisa Miser and the Library for hosting the workshop.

II. Town Manager Form of Government Workshop

Chair Champine welcomed and introduced Sarah Jarvis, Staff Attorney, Municipal Assistance Center, Vermont League of Cities and Towns. Ms. Jarvis distributed and gave a powerpoint presentation which included an Overview – VLCT and MAC; Statutory Structure of Local Government in Vermont; How the Structure Changes When a Municipality Adopts a Manager Form of Government; and Practical Implications and Considerations Regarding the Change.

She also distributed and presented information included in the VLCT 2014 Executive Salary Survey of Vermont Managers and Administrators. Sixty-one (61) Vermont municipalities operate under a manager form of government and thirty-one (31) Vermont municipalities employ a Town Administrator. The report gives annual salaries for managers, administrators and administrative assistants.

Ms. Jarvis responded to questions.

III. Adjourn

Bruce Baccei made the motion at 7:05 p.m. to adjourn the October 21, 2014 special meeting of the Selectboard. The motion was seconded by Vinni Gatti and unanimously approved.