

Town of Proctor Selectboard Emergency Meeting Minutes
Draft
August 21, 2014
8:00 a.m. – 10:50 a.m.

Board Members Present

Bill Champine, Chair
Bruce Baccei
John Jozwiak

Employees Present

Stan Wilbur, Town Administrator

Others Present

Ken Lougee, Belden Company (left at 8:45 a.m.)
Jon Champlin, Champlin Associates
Don Haddox, VT FED
Dave Eves, D&K
Tom Doty, D&K
Rob Maccini, Kingsbury (arrived at 9:00 a.m.)
Bob Maccini, Kingsbury (arrived at 9:00 a.m.)

I. Call to Order

The meeting was called to order at 8:00 a.m.

II. Water System Improvement Project

- **Contract 5A Job Meeting**
Tom Doty, Dave Eves and Ken Lougee reviewed progress since the last job meeting. Belden requested the job be shut down until Jon Champlin is gets here to work on instrumentation. Jon reviewed his schedule for instrumentation. He will meet with the Water Department Crew to visit all work sites. Tom Doty will be at the next Selectboard meeting to review progress, discuss Change Order No. 3 and answer questions.
- **Contract 4A and Contract 4B Job Meetings**
Tom Doty, Dave Eves and Rob Maccini reviewed Contract 4A progress since the last job meeting. Discussion regarding DN Tank schedule and Kingsbury being able to construct pipe during breaks DN Tank work. He was asked to request a firm date for shipping the materials. Kingsbury submitted Payment request No. 3 in the amount of \$4,317.81 (Change Order No. 1 less retainage).

Tom Doty and Dave Eves reviewed Contract 4B progress. DN Tank has completed the walls and the false work for the roof is just about in. They will be working on roof reinforcing next week and should pour the roof sometime next week. DN Tank submitted its first payment request in the amount of 117,090.00.

Tom Doty will be at the next regular Selectboard meeting to review progress, discuss payment requests and answer questions.

The next meeting will be on Thursday September 4 at 10:00 am.

III. Adjourn

Bruce Baccei made the motion at 9:32 a.m. to adjourn the August 21, 2014 special Selectboard meeting. The motion was seconded by John Jozwiak and approved by the majority.