

Town of Proctor Selectboard Special Meeting Minutes
Draft
January 12, 2015
5:00 p.m. – 6:00 p.m.

Board Members Present

Bill Champine, Chair
Bruce Baccei
Richard Horner
John Jozwiak

Employees Present

Stan Wilbur, Town Manager

I. Call to Order

The meeting was called to order at 5:00 p.m.

II. Budget Work Session

- **Health Insurance**

Under the current employee policy the Town will contribute up to 90% of BCBS Standard Platinum Plan health insurance premium. The total annual premium is \$80,969. If the town went to 85% contribution it would reduce the town contribution by \$4,048 per year.

Dick Horner made the motion to amend the employee policy to have the Selectboard set the town's contribution on an annual basis and that the FY 2016 town contribution will change from 90% to 87.5% on July 1, 2015 and to 85% on January 1, 2016. The motion was seconded by John Jozwiak and approved by majority.

Dental and vision insurance was discussed. The town will arrange for coverage if an employee requests, but will not contribute to cost of the premium.

- **Town Clerk and Treasurer**

Proposed base budget is \$137,433 which is a \$3,595 (3) increase over the FY15 \$133,838 budget. In addition to the base budget, the collector of Delinquent Taxes has requested \$1,500 added to cover expenses for tax sale advertising. Cost of advertising will be recovered when the property is sold or reclaimed. Consensus to accept proposed budget.

- **Municipal Building**

Proposed budget is \$17,623 which is a \$2,302 (15%) over the FY15 \$15,221 budget. Budget increases in heat and electrical and the addition of website hosting. Question regarding what the school is paying for fuel oil. The equipment replacement fund balance is \$10,003. \$5,000 will be used with the \$10,000 Mortimer Proctor Fund Grant for computer system upgrade. Consensus to accept proposed budget.

- **General Insurance**

Proposed budget is \$16,496 or a \$1,127 (7%) increase over FY15 \$15,369 budget. Budget increase in public official liability, Consensus to accept proposed budget.

- **Transfer Station and Curbside**
Proposed budget is \$142,390 or a \$2,725 (-2%) decrease from FY15 \$145,115 budget. The transfer station is closed which deletes \$10,799 for FY15 budget. A 2% increase is proposed for curbside collection. Discussion regarding a proposed limit of 32 gallon per week trash amount covered by taxes, reduction in trash tonnage and greater revenue for sale of Proctor trash bags due to pay to throw legislation. Consensus to accept proposed budget, but to continue to monitor pay to throw rules.

- **Police Department**
Proposed budget is \$67,990 or a \$2,160 (3%) increase over FY15 \$65,830 budget. 3% increase in Sheriff Department contract Consensus to accept proposed budget.

- **Special Services**
Proposed budget is \$43,680 or a \$2,744 (7%) increase over FY15 \$40,936 budget. Consensus to accept proposed budget..

- **Other Commitments**
 - Proposed budget for Marble Bridge Fund is \$1,000, no change from FY15 budget (current fund balance - \$14,079)
 - Proposed budget for Highway Equipment Fund is \$20,000, \$20,000 increase over FY15 \$0 budget (current fund balance - \$369,734)
 - Proposed budget for Salt Shed is \$0, no change from FY15 budget (current fund balance - \$89,316)
 - Requested funding for Library is \$63,500 or a \$1,500 (2%) over FY15 \$62,000 Budget.Consensus to accept proposed budgets.

- **Highway Department**
Proposed budget for the Highway Department is \$411,594 or \$20,330 (5%) increase over FY15 \$391,264 budget. Changes made to highway improvements, signs, building miscellaneous and building imp/repair resulted in a \$36,666 reduction from the December 22 proposed budget. Consensus to accept proposed budget. Items to look into in the future are uniform rental and bulk purchase of operating supplies for all departments.

III. Adjourn

Dick Horner made the motion at 6:00 p.m. to adjourn the January 12, 2015 special meeting of the Selectboard. The motion was seconded by Bruce Baccei and approved by majority