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Town of Proctor
Special Selectboard Meeting Minutes
Draft
December 5, 2018
5:15 P.M. –5:35 P.M.
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<u>Board Members Present:</u>
Bruce Baccei, Chair
Bob Protivansky
Tom Hogan
Judy Frazier

<u>Employees Present:</u>
Stan Wilbur, Town Manager

I.   Call to Order
The meeting was called to order at 5:15 p.m.

II.   Review and Approve Agenda
Judy Frazier made the motion to approve the agenda. The motion was seconded by Tom Hogan and unanimously approved.

III.   Highway Department Hire
Three resumes have been received for the Highway Department Opening. All candidates have a current CDL Bruce Baccei, Bob Protivansky, John Corliss and Stan Wilbur interviewed two candidates last Friday afternoon.

Tom Hogan made the motion at 5:18 p.m. to go into executive session to consider the candidates. The motion was seconded by Judy Frazier and unanimously approved.

Judy Frazier made the motion at 5:25 p.m. to come out of executive session. The motion was seconded by Tom Hogan and unanimously approved.

Bruce Baccei noted that while in executive session the Board had reviewed a table of pay rates for Road Crew, Laborers & Maintainers (full time) published it the Vermont League of Cities and Towns 2018 Vermont Municipal Compassion and Benefits Report and that Proctor had one of the lowest pay rates.

Bob Protivansky made the motion to offer Eric Palmer the Highway Department positions at a starting pay rate of $18.00 per hour subject to successful drug test, CDL physical and background check. The motion was seconded by Tom Hogan and unanimously approved.

Judy Frazier made the motion to increase Kyle Thornton's pay rate to $18.00 per hour on Eric Palmer's first work day. The motion was seconded by Tom Hogan and unanimously approved.

IV.   Adjourn

Judy Frazier made the motion at 5:35 p.m. to adjourn the December 5, 2018 special Selectboard meeting. The motion was seconded by Bob Protivansky and unanimously approved.