

Proctor Park & Recreation Committee
Special Meeting Minutes
Draft
November 16, 2017
6:00 p.m. - 7:45 p.m.

Present:

Shannon Maass, Chair
Denise Anderson
John Corliss
Stan Wilbur, Town Manager

Shannon Maass called the meeting to order at 6:00 p.m.

Agenda - approved

Minutes of the June 15, 2017 - approved

2017 Pool Operations - Well run with lots of compliments; need for discussion regarding life guard training reimbursement policy, pool staff supervision and directors and guards contract terms for next year.

Mortimer Proctor Trust Grant – Shannon to contact Heidi and Tammy regarding purchasing items. Denise can shop for items next week. Once purchases are made need to send a report and thank you letter to Trustees.

Skating Rink Startup – Plan on opening December 15 and closing March 15; actual days and hours of operation will depend on the weather. Copy of last year's Rink Manager contract to John and Denise for their review. Denise asked to look into internet service. Stan will contact FairPoint. Internet will be secured with access limited to staff. Denise also asked to look into having a music service.

FY2019 Budgets

Pool – have pool open 12:00 to 7:00 p.m., 1 hour longer than last year; 2018 minimum wage will be \$10.50 per hour; same wage for all guards, increase operating supplies to \$700; increase monitoring to \$600, longer season; change swimsuits to uniforms; keep training the same with reimburse at end of season, amount to be based on number of hours worked and if person is coming back next year, WSI required for director or assistant director. Set meeting with Heidi and Tammy to go over budget items.

Rink – leave the same pending any input from John. Donation box funds to be expended by committee.

John Corliss made the motion to adjourn the June 15, 2017 special meeting at 7:45 p.m. The motion was seconded by Denise Anderson and approved.