

**Town of Proctor
Special Selectboard Meeting
Draft Minutes
June 21, 2018
5:30 P.M. – 6:10 P.M**

Selectboard Members:

Bruce Baccei, Chair
Tom Hogan
Judy Frazier

Employees:

Stan Wilbur, Town Manager

Others Present:

Richard Moreno
Dan Kearney
Charles Rogers
Rosemary Rogers
Bob Curtis
Carrol Ault
Shannon Maass
John Jozwiak

I. Call to Order

The meeting was called to order at 5:30 p.m. by Chair Bruce Baccei

II. Review and Approve Agenda

Judy Frazier made the motion to approve the agenda. The motion was seconded by Tom Hogan, unanimously approved.

III. Public Comment

- Richard Moreno – Asked why PegTV was not present and who was taking minutes of the meeting. Bruce Baccei explained that PegTV is only present at regular Selectboard meeting and that Stan Wilbur will be taking meeting minutes. He then asked to reserve his time to address the specific agenda item.
- Carol Ault – Asked to read the letters from Jeff Fehrs, VT DEC and James Duggan, VT Historic Preservation. The request was initially denied as the letters has been discussed at the June 11, 2018 regular meeting and had been attached to the minutes of that meeting. Following discussion, she was permitted to read the letters. She proceeded to read the letters, paraphrasing some section of the letter from James Duggan.
- Charles Rogers – Asked if the items presented in letters had been taken care of.
- Dan Kearney – Asked what are the chances that the project could be finished.

Bruce Baccei responded that some construction will be pulled out of the contract and this has been discussion with the State. The storm water system as designed is not going to be in place, but the remaining work will be completed. There are structures and pipe currently stored at the WWTF that will not be used. He also noted that he and Stan Wilbur had a phone conversation with James Dugan and Mr. Duggan is of the opinion that the Town has made a good effort to address his concerns.

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- Dan Kearney – Asked about cost. Bruce Baccei replied that we don't know what the final cost will be, but normal contract procedures address costs related to changes in the work.
- Bob Curtis – Asked to reserve his time.
- Charles Rogers – Asked to speak later
- Rosemary Rogers – Noted that the street is a wreck
- Shannon Maass – Nothing

IV. Ormsbee Avenue Sewer/Stormwater

The engineers provided a summary of the work needed to complete the project.

- Installation of new ¾" copper waterline at the intersection of 0+00 (intersection of Oak Street) below the point of final connection to the existing sewer;
- Minor culvert repair at ~0+05
- Preparation of finish subbase for trench paving by installation of 6" of Fine Crushed Gravel (Station 0+00 to 5+00+/-);
- Placement of trench paving (Station 0+00 to 5+00+/-)
- Minor final restoration.

They expect the remaining work to take 2 to 3 days to complete once the contractor re-mobilizes to the site.

Judy Frazier made the motion to ask the engineer to instruct the contractor to complete the project in accordance with the summary of work provided by the engineers. Tom Hogan seconded the motion, unanimously approved.

It was noted that the storm drain in front of 41 Ormsbee Avenue will not be constructed.

Bob Curtis asked about the trees. The town has engaged an arborist to prepare a plan to address concerns regarding trees.

V. Adjourn

Tom Hogan made the motion at 6:10 p.m. to adjourn the June 21, 2018 special Selectboard meeting. The motion was seconded by Judy Frazier, unanimously approved.