

**Town of Proctor**  
**Special Selectboard Meeting Minutes**  
**Draft**  
**January 29, 2018**  
**6:00 P.M. – 6:37 P.M**

Selectboard Members:

Bruce Baccei  
Bill Champine, Chair  
Tom Hogan  
Joe Manning  
Bob Protivansky

Employees:

Stan Wilbur, Town Manager

**I. Call to Order**

The meeting was called to order at 6:00 p.m. by Chair Bill Champine

**II. Review and Approve Agenda**

Bruce Baccei made the motion to approve the agenda. The motion was seconded by Bob Protivansky and unanimously approved.

**III. Town Meeting Agenda**

Bruce Baccei made the motion to approve the 2018 Town Meeting Warning with the revision to Article 6 requested at the January 22, 2018 regular meeting. The motion was seconded by Bob Protivansky and unanimously approved.

**IV. Town Report**

- **Selectboard Report**  
Bob Protivansky made the notion to approve the Selectboard Report for the Town Annual Report as distributed. The motion was seconded by Bruce Baccei and unanimously approved.
- **Annual Town Report Cover**  
Bruce Baccei made the motion to approve the Fire Department Ladder Truck No. 1 with the Junior Firefighters cover for the 2017 Town Report. The motion was seconded by Tom Hogan and unanimously approved.

**V. Mortimer Proctor Trust Grant Applications**

- **Riverside Cemetery Paving**  
Bruce Baccei made the motion to approve the \$25,625 Riverside Cemetery Paving Mortimer Proctor Trust Grant Application. The motion was seconded by Bob Protivansky and unanimously approved.
- **Proctor Pool Equipment**  
Bruce Baccei made the motion to approve the \$9,198.08 Proctor Pool Equipment Mortimer Proctor Trust Grant Application. The motion was seconded by Tom Hogan and unanimously approved.

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- Youth League Equipment and Supplies  
Bob Protivansky made the motion to approve the \$1,852.00 Youth League Mortimer Proctor Trust Grant Application. The motion was seconded by Tom Hogan and unanimously approved.

**VI. Town Office**

The Board reviewed a revised town office renovation estimate project cost prepared by Bill Champine and Stan Wilbur based on the estimate prepared by Ed Clark, NBF Architects. Revision included increasing the contingency from 5% to 10% of estimated construction cost and adding rental cost for temporary office space and vault. The estimated cost increased from \$624,200 to \$691,090. Possible grants include Historic Preservation \$20,000 for the front wall restoration and Community Development Accessibility Modification up to \$75,000 for bring the town office into compliance with American with Disabilities Act Stan Wilbur will look in to Community Development Implementation Grant possibilities. The intent is to take the Town Office renovation to the voters.

Bob Protivansky and Tom Hogan met with Marble Museum representative about relocating the Town Office to office space adjacent to the museum building. Preservation Trust of Vermont will be invited to the next regular Selectboard meeting to further discuss this option.

**VII. Vermont Council on Rural Development**

The Town has been asked to become a member of the Vermont Council on Rural Development. Membership fee is \$150.

Bob Protivansky made the motion to become a member of the Vermont Council on Rural Development. The motion was seconded by Bruce Baccei and unanimously approved.

**VIII. Adjourn**

Bruce Baccei made the motion at 6:37 p.m. to adjourn the January 29, 2018 special Selectboard meeting. The motion was seconded by Bob Protivansky and unanimously approved.