

Proctor Park & Recreation Committee
Special Meeting Minutes Draft
January 23, 2018 6:08 p.m. - 8:00p.m.

Present:

Denise Anderson

Tammy Landon, Assistant Pool Director

Stan Wilbur, Town Manager

John Anderson, Rink Manager

Brian Cannucci

Denise Anderson called the meeting to order at 6:04 p.m.

Agenda – Amended to take up pool items before rink items, approved

Minutes of the November 30, 2017 – approved

Pool 2018 Season Planning

- Lifeguard Training Reimbursement – Consensus to continue to reimburse lifeguards up to \$300 for certification and \$150 for recertification. Reimbursement will be contingent on working a minimum number of hours during the season, a positive evaluation by the pool director and commitment to return the next year. Reimbursement will not be made until after September 1. Policy/Protocol revisions in progress.
- Lifeguard Job Description – Heidi, Tammy and Stan will work on the lifeguard job description and will include Lifeguard Training Reimbursement.
- Swimming Lessons – Swimming lessons will be offered during the 2018 Season. Discussed learn to swim instruction; draft proposal provided. Swimming lessons will not require WSI Red Cross Certification.
- We will be welcoming back the Director and Assistant Director, Heidi and Tammy Landon, for the 2018 Season. Contract will be signed by February 15, 2018.
- Pool Hours – Suggestion for Pool to open early on Saturdays for swimming lessons only.
- Mortimer Proctor Trust Grant January 2018 – Lifeguard chair umbrellas, ropes, gliders, picnic tables, and add'l paddle boards. Discussed pavilion, basketball hoop and mini court for future requests.
- Mortimer Proctor Trust Grant July 2018– Heidi and Tammy have purchased paddle boards and life vests. Crib slide will be purchased with install summer 2018.

Skating Rink 2017-2018 Season

- Helmets – Lack of helmets have impacted youth's participation in hockey at the rink this season.
- Sound System – Discussed rink and pool having their own outdoor speakers.

- Lights –Discussed expenses were above and beyond what was anticipated.
- Future maintenance and repairs: Rink resurfacing (VT Tennis Courts) plexi-glass and frames replace, thresholds and doors.

Adjourn Denise Anderson made the motion to adjourn the January 23, 2018 special meeting at 8:00 p.m. The motion was seconded by John Anderson and approved.