

## **Road Commissioner's Report for the Proctor Highway Department**

Prepared: December 28, 2009

### **Accomplishment Highlights:**

- Tire removal from transfer station
- Met with Rick Anderson and Warren McCullough and developed a tentative new plow route.
- Garage has been re-arranged/cleaned in order for new stove installation.
- Took garage stove delivery and have it set in place.
- New energy efficient lights have been ordered for garage lighting upgrade.
- Received quote from Pyrofax energy regarding automatic fuel shut-offs for garage pumps per VLCT loss-control recommendations (see attached).
- Received siding samples from Fabral. Will meet with Rick regarding ordering quantity once stove is up and running.

### **In Progress:**

- Winter operations.
- Ditching/ culvert maintenance.
- Stove fire room construction.
- Permit application for wood shed at garage.
- VLCT loss control recommendation for skating rink work. John Carroll will begin once wiring is complete for garage wood stove.
- Working with Todd to address Carrington driveway impact.

### **Needed:**

- Olympus Pool tree/vegetation removal from dam (fall/winter 2009-2010).
- Finalization of Health and Safety manual.
- Brush cutting on West Road.
- Lighting upgrade at garage. This will take place after wood stove hook-up and skating rink work.
- Plan for repairing Town Office front steps.
- Plan for new salt shed.